

REQUEST FOR PROPOSALS
Bid Form
Mobile Radios and Communications Equipment

BIDDER INFORMATION

Company Name: _____
Address: _____
Contact Name: _____ Email Address: _____
Phone Number: _____
FAX Number: _____

SCOPE OF WORK

List details of work to be performed or services/products to be supplied.

PROPOSED COSTS

Per service, per unit, etc.

See attached for pricing form Exhibit A. Provide any additional information that you deem critical to analyzing or understanding your proposed pricing.

QUALIFICATIONS AND EXPERIENCE

Please attach a statement providing basic information about the qualifications and experience of firm and staff assigned; references from similar jobs performed

Exhibit B

BY SUBMITTING THIS PROPOSAL, THE UNDERSIGNED OFFEROR REPRESENTS:

1. that he has carefully examined specifications for the Services;
2. that he is familiar with all the conditions surrounding the performance of the Services;
3. that, if awarded the Contract, he will provide all labor, material, supplies and equipment necessary to execute the Services in accordance with the Contract Documents;
4. that he understands that the Town reserves the right to reject any or all responses that do not meet the proposal requirements, or all proposals in the event that the Project is canceled, postponed, or if it is in the best interest of Town of Kiawah Island;
5. that, if awarded the Contract, he will enter and execute a contract;
6. that the Offeror is legally able to enter into and perform a contract, if awarded;
7. that the Offeror is current on all taxes and fees owed to the Town.

I am an authorized representative of the above listed company and do hereby submit this proposal.

Submitted By

Date

LIABILITY AND INSURANCE:

1. **GENERAL LIABILITY:** \$1,000,000 combined single limit per occurrence for bodily injury, property damage, and personal injury with a \$2,000,000 general aggregate limit.
2. **AUTOMOBILE LIABILITY:** \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. **WORKERS' COMPENSATION:** Statutory limits are required by South Carolina state law, and employer's liability limits of \$100,000 per accident.

BUSINESS LICENSE:

The Offeror is not required to have valid business licenses to submit a Proposal. However, Offerors must possess a valid Business License for business undertaken within the corporate limits of the Town of Kiawah Island.

Does your business have a valid **Town of Kiawah Island** Business License?

Yes No If yes, list the number _____. Contact (843) 768-9166 with any questions.

MINORITY/WOMEN-OWNED ENTERPRISE:

Are you a Minority or Woman-Owned business? Yes No

If so, are you certified? Yes No

If you are certified, you must furnish a copy of your certificate with your submittal.